

Guidance Notes

When filling the application letter (Private or Public Enterprise) for requesting assessment and analysis on safety conditions and hazardous factors within the work environment, the applicant/responsible person should:

1. Complete all parts in the application letter
2. Provide contact person and contact information (phone number, fax number and email)
3. Sign the application letter
4. Stamp with company chop
5. Provide a copy of one the following documents :
 - Proof of payment of the social security contributions for the most recent trimester; or
 - The first page of the Business Registration Certificate; or
 - Business tax payment receipt (M/8 Form); or
 - Declaration of Initiation / Alteration of Activities (M/1 Form).

Remark: The application letter is available at DSAL web site (www.dsal.gov.mo).