

Agreement on Exemption for Working Time Schedule

Employer (hereinafter referred to as 'Party A')

Name of Employer/Legal Person¹: _____ (hereinafter referred to as 'Party A')
Name of Legal Representative of the Legal Person: _____
ID Card No.: _____ Date of Issue: _____ Issuing Authority: _____
Office Address: _____² Contact No.: _____³

Employee (hereinafter referred to as 'Party B')

Name: _____ (hereinafter referred to as 'Party B')
Sex: _____ Date of Birth: _____⁴ Nationality: _____
Type of Identity Document: _____⁵ No. of Identity Document: _____
Date of Issue: _____ Issuing Authority: _____

Pursuant to Article 35 of Law No. 7/2008 (Labour Relations Law), Party B is employed by Party A to undertake the position of _____⁶ and is therefore exempted from the working time schedule starting from [day/month/year] as agreed between Party A and Party B. This means that starting from the aforementioned date, Party B need not comply with normal working hours but is entitled to the right to legal rest period(s), weekly rest, mandatory holiday, annual leave and other protection.

This agreement shall be made in two original copies, one copy to be held by each party, and becomes valid upon signature of employer and employee.

Employer or his/her representative:
Name _____
Position _____

Employee:

(Signature and Stamp)
Date:(day/month/year)

(Signature)
Date:(day/month/year)

¹ If Party A is a non-Macao resident with a commercial or industrial establishment in the Macao SAR, name of the commercial or industrial establishment must also be provided.

² Please indicate employer's correspondence address, office address or address as registered in Application Form for Business Start-up (Declaração de início de actividade).

³ Contact number of employer.

⁴ If the employee is a minor, the hiring of minor shall be in conformity with the conditions of admission prescribed in Articles 26 to 32 of Law No.7/2008 (Labour Relations Law).

⁵ Identification document of employee.

⁶ Employee under the exemption for the working time schedule must perform the type of work specified in Subparagraphs 1 to 4 of Paragraph 1 of Article 35 of Law No. 7/2008 (Labour Relations Law), including: (1) work in leadership or management positions, or positions of external supervision; (2) work in places outside of the establishment and not subject to immediate control of their superiors; (3) academic or research work not under the supervision of a superior; (4) domestic work.