

Cover letter for safety card course application (non-resident workers)

For DSAL office use

G / **RG**

To: Labour Affairs Bureau

Subject: Application for safety card course (non-resident workers)

- Company Name: _____
- No. of applicants: _____
- Present working location: _____
- Language: Chinese Portuguese English

<input type="checkbox"/> Organized by company	<input type="checkbox"/> Organized by Labour Affairs Bureau
<p>Trainer (such as safety officer) from our company will provide the safety card course.</p> <p>Training date: _____</p> <p>Time: _____</p> <p>Venue: _____</p> <p>Name of the trainer: _____</p> <p>Please arrange an assessment.</p> <p>Assessment venue:</p> <p><input type="checkbox"/> DSAL - Occupational Safety and Health Training Centre (IND. BUIL. POU FONG)</p> <p><input type="checkbox"/> DSAL Main Office (Edf. Advance Plaza, Avenida do Dr. Francisco Vieira Machado 221-279, 2/F, Macau)</p> <p><input type="checkbox"/> Our company will provide the venue</p> <p>Address : _____</p>	<p>Course:</p> <p><input type="checkbox"/> 6-hour Safety Card Course (G) (for first time application)</p> <p><input type="checkbox"/> 3-hour Safety Card Renewal Course (RG) (for expired safety card holders or 3 months from the expired date)</p>

Contact information

Contact person: Mr. / Mrs. _____

Tel: _____ / _____; Fax: _____

Email: _____

Safety Officer / Person in charge
(Signature or stamp)

Date: _____ / _____ / _____